

STATE OF MAINE
NURSING HOME ADMINISTRATORS LICENSING BOARD

Minutes of June 25, 2014 Board Meeting

Members Present: Gail Winchell, Leo Bouchard, Gail Hillstrom, Margot Russell
(arrived at 9:04), Dennis Brockway and Tamra Deering

Others Present: Torrey Gray, Board Administrator; Michael Miller, AAG and
Merica Tripp

Members Absent:

CALL TO ORDER

Gail Winchell called the meeting to order at 9:01 a.m.

OLD BUSINESS

APPROVAL OF MINUTES

In a motion made by Leo Bouchard and seconded by Gail Hillstrom, the Board voted to approve the minutes with changes as discussed.

Vote: 3 in favor (2 recused – Gail Winchell and Dennis Brockway)

NEW BUSINESS

RENEWAL APPLICATION REVIEW(S)

Kenneth Huhn

In a motion made by Gail Winchell and seconded by Gail Hillstrom, the Board voted to approve the renewal application and send correspondence to the licensee reminding him of the requirement to report convictions within ten (10) days.

Vote: 5 in favor

Mary Ford

In a motion made by Leo Bouchard and seconded by Dennis Brockway, the Board voted to approve the renewal application and send correspondence to the licensee reminding her of the requirement to report convictions within ten (10) days.

Vote: 5 in favor

APPLICATION REVIEW(S)

Jay Bowker

In a motion made by Gail Winchell and seconded by Gail Hillstrom, the Board voted to table the application for licensure as a Residential Care Facility Administrator.

Vote: 5 in favor

RULEMAKING DISCUSSION

The Board reviewed and made revisions to the draft rules. The revisions will be reviewed and further changes will be discussed at the next scheduled meeting.

OTHER BUSINESS

AIT REPORT

There are currently three (3) Administrators in Training.

CHAIR'S REPORT

Nothing to report.

ADMINISTRATOR'S REPORT

Ms. Gray informed the members that a new board clerk has been hired and will start on Monday, June 30, 2014.

AJOURNMENT

There being no further business, in a motion made by Gail Hillstrom and seconded by Tamra Deering, the Board voted unanimously to adjourn at 10:47 a.m.